## Reminder on Use of HKAS Accreditation Symbols and Claims of Accreditation Status

Recently, we have encountered incidents where HKAS accreditation symbols were misused on advertising materials or websites.

We would like to remind all accredited organisations that it is your organisation's responsibility to minimise the risk of a client or reader being misled as to the status, extent and limitation of their accreditation status. When using HKAS accreditation symbols, they shall not be used in such a manner as to bring HKAS or its accreditation into disrepute. Any statement made by an accredited organisation in connection with its accreditation status shall not, in the opinion of HKAS Executive, give a false or misleading impression to any third party of its accreditation status.

In particular, we would like to highlight that in situations where the organisation makes a statement, irrespective of verbal or written, on its accreditation status and where <u>non-accredited activity</u> is also mentioned, the organisation shall also <u>include a statement indicating which activity is not accredited</u>. A test with reporting range outside that stated in an existing accredited test method is considered as a non-accredited activity and the above requirement applies.

In addition, we would like to point out that other than organisations certified by HKAS accredited certification bodies, which are allowed to use the HKCAS accreditation symbol when relevant conditions are fulfilled, accredited organisations shall not allow any other organisations to use the HKAS accreditation symbols. When an accredited organisation noticed that its HKAS accreditation symbol was being used by its customers, it shall take appropriate actions to rectify the situation.

Regulations on using accreditation symbols or claiming accreditation status are detailed in Chapters 5 and 8 of <u>HKAS 002</u> and <u>HKAS Supplementary Criteria No. 1</u>. If your organisation is also using combined ILAC MRA or IAF MLA marks, <u>HOKLAS Supplementary Criteria No. 41</u> and <u>HKCAS Supplementary Criteria No. 5</u> shall be followed respectively. HKAS Executive considers any violation of these regulations or requirements a serious nonconformity.

HKAS Executive July 2015