

AF11-Appendix IV
HOKLAS Technical Assessor Assessment Checklist (Proficiency Testing Providers)

Name of Technical Assessor : _____ Visit date (DD/MM/YY) : _____ Case I.D. : _____

- Instructions:
- (i) Enter the title of proficiency testing activities assessed.
 - (ii) Put a “ tick (√) ” in the box to indicate “general in conformity” for each aspect assessed.
 - (iii) Put a “ cross (X) ” in the box to indicate “significant non-conformity found” for each aspect assessed.
 - (iv) The √ and X must be consistent with the detail findings recorded in AF01 forms.

Title of Proficiency Testing Programme - Activities (as appear on Appendix I)	Study design	Personnel	Equipment	Sample preparation	Sample handling	Data analysis	Reports	Effectiveness in producing reliable results in routine operation	Other comments
								Yes / No	

