AF14-Appendix IV
HOKLAS Technical Assessor Assessment Checklist (Reference Material Producers)

Name of Technical Assessor : _____ Visit date (DD/MM/YY) : _____ Case I.D. : _____

Instructions: (i) Enter the title of proficiency testing activities assessed.
(ii) Put a " tick (√) " in the box to indicate "general in conformity" for each aspect assessed.
(iii) Put a " cross (X) " in the box to indicate "significant non-conformity found" for each aspect assessed.
(iv) The √ and X must be consistent with the detail findings recorded in AF01 forms.

Reference Material Produced (as appear on Appendix I)	Project Planning and management	Personnel	Material handling and processing	Assessment of homogeneity and stability	Assignment of property values	Certificate/ documentation	Other comments

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Name of Technical Assessor : _____ Visit date (DD/MM/YY) : _____ Case I.D. : _____

Reference Material Produced (as appear on Appendix I) (as appear on Appendix I)	Project Planning and management	Personnel	Material handling and processing	Assessment of homogeneity and stability	Assignment of property values	Certificate/ documentation	Other comments

Note : Please photocopy this form to checklist form to record additional activities witnessed in technical assessment during the assessment visit.