

Hong Kong Accreditation Service (HKAS)
Hong Kong Certification Body Accreditation Scheme (HKCAS) Publications

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKAS General Document					
HKAS 002	Regulations for HKAS Accreditation	5th Ed	10-2016	10-2016	PDF
HKAS 002C	認可處認可規例	第五版	10-2016	10-2016	PDF
HKAS 009	Notification of Changes		08-2018	08-2018	PDF DOC
HKAS Information Notes					
HKAS IN003	Guidance on Calibration and Performance Verification of Temperature Chambers (Informative)	Issue 2	08-2016	11-2016	PDF
HKAS Pamphlet					
HKAS PB004	What you need to know about medical testing		07-2016	07-2016	PDF
HKAS Policy Document					
HKAS PD001	HKAS Policy for Accreditation of Laboratories according to ISO/IEC 17025:2017 under HOKLAS (ISO/IEC 17025:2017 HOKLAS Policy)	Issue 1	06-2018	07-2018	PDF
HKAS PD001C	香港認可處在香港實驗所認可計劃下根據ISO/IEC 17025:2017向實驗所提供認可服務的政策(香港實驗所認可計劃有關ISO/IEC 17025:2017的政策)	第一版	06-2018	07-2018	PDF
HKAS Supplementary Criteria					

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKAS Supplementary Criteria					
HKAS SC-01	HKAS Supplementary Criteria No. 1 'Use of HKAS accreditation symbols and claims of accreditation status'	Issue 11	03-2018	03-2018	PDF
HKAS SC-02	HKAS Supplementary Criteria No. 2 'Nonconformities and their grading'	Issue 6	05-2016	05-2016	PDF
HKAS SC-03	HKAS Supplementary Criteria No. 3 'List of accreditation regulations for specific HKAS accreditation schemes and programmes'	Issue 4	06-2017	06-2017	PDF
HKAS SC-04	HKAS Supplementary Criteria No. 4 'Intervals between On-site Reassessments and Surveillance Visits'	Issue 4	07-2016	07-2016	PDF
HKAS SC-05	HKAS Supplementary Criteria No. 5 'Internal Audits and Management Reviews'	Issue 3	11-2017	11-2017	PDF
HKAS SC-06	HKAS Supplementary Criteria No. 6 'Code of Conduct'	Issue 4	01-2018	01-2018	PDF

HKAS Withdrawn Document

HKAS PB001 (Withdrawn)	The Hong Kong Accreditation Service
HKAS PB002 (Withdrawn)	How can HKAS help You?
HKAS PB003 (Withdrawn)	How to choose the right laboratory to test your food products?

HKCAS Application Package

HKCAS AP001	HKCAS Application Package 001 'Accreditation of Management System Certification Bodies 管理體系認證機構的認可'		07-2018	07-2018	PDF
-------------	---	--	---------	---------	---------------------

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKCAS Application Package					
HKCAS AP002	HKCAS Application Package 002 'Accreditation of Product Certification Bodies 產品認證機構的認可'		11-2016	11-2016	PDF
HKCAS AP003	HKCAS Application Package 003 'Accreditation of Greenhouse Gas (GHG) Validation and Verification Bodies 溫室氣體審定和核查機構的認可'		04-2018	04-2018	PDF
HKCAS General Document					
HKCAS 003:2015	Technical Criteria for Accreditation of Management System Certification Bodies (ISO/IEC 17021-1:2015, Conformity assessment - Requirements for bodies providing audit and certification of management systems -Part 1: Requirements, MOD) (Abridged Version)	Amend. No. 1	03-2018	03-2018	PDF
HKCAS 003C:2015	HKCAS 003C:2015 《管理體系認證機構認可技術準則》(ISO/IEC 17021-1:2015 – 《合格評定—管理體系審核和認證機構的規定—第一部分：規定》，MOD) (縮略本)	第一次修訂	03-2018	03-2018	PDF
HKCAS 005	Application for Certification Body / Greenhouse Gas Validation and/or Verification Body Accreditation / Extension of Scope of Accreditation		03-2017	03-2017	PDF DOC
HKCAS 006	Schedule of Fees for Accreditation of Certification Bodies and Validation / Verification Bodies within the Hong Kong Special Administrative Region (Effective from 30 March 2018)		03-2018	03-2018	PDF
HKCAS 007	Assessment / Reassessment Questionnaire (for Management System Certification Bodies)		07-2018	07-2018	PDF DOC
HKCAS 007-A1	Scope of Accreditation Sought (for New Application for Accreditation or Extension of Scope of Accreditation only)		11-2018	11-2018	PDF DOC

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKCAS General Document					
HKCAS 007-A2A	Management System Checklist (for any Management System Certification)		02-2018	02-2018	PDF DOC
HKCAS 007-A2B	Management System Checklist (for Management System Certification in respect of a Certification Scheme)		02-2018	02-2018	PDF DOC
HKCAS 007-A2C	Management System Checklist (for EnMS Certification)		02-2018	02-2018	PDF DOC
HKCAS 007-A2D1	Management System Checklist [for EMS Certification (based on ISO/IEC TS 17021-2: 2012)]		02-2018	02-2018	PDF DOC
HKCAS 007-A2D2	Management System Checklist [for EMS Certification (based on ISO/IEC 17021-2: 2016)]		02-2018	02-2018	PDF DOC
HKCAS 007-A2E	Management System Checklist (for FSMS Certification)		11-2018	11-2018	PDF DOC
HKCAS 007-A2F	Management System Checklist (for ISMS Certification)		02-2018	02-2018	PDF DOC
HKCAS 007-A2G1	Management System Checklist (for OH&SMS certification to OHSAS 18001: 2007)		07-2018	07-2018	PDF DOC
HKCAS 007-A2G2	Management System Checklist [for OH&SMS certification (based on ISO/IEC TS 17021-10: 2018)]		07-2018	07-2018	PDF DOC
HKCAS 007-A2H1	Management System Checklist [for QMS Certification (based on ISO/IEC TS 17021-3: 2013)]		02-2018	02-2018	PDF DOC
HKCAS 007-A2H2	Management System Checklist [for QMS Certification (based on ISO/IEC 17021-3: 2017)]		02-2018	02-2018	PDF DOC

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKCAS General Document					
HKCAS 007-A2J	Management System Checklist (for RCHE-MS Certification)		02-2018	02-2018	PDF DOC
HKCAS 011	Change of Authorised Representative		09-2016	09-2016	PDF DOC
HKCAS 012	Application for an Additional Copy of a Certificate of Accreditation		06-2017	06-2017	PDF DOC
HKCAS 013	Assessment / Reassessment Questionnaire for Product Certification (based on ISO/IEC 17065:2012)		03-2018	03-2018	PDF DOC
HKCAS 014	Application for Monitoring Plan B or C		05-2017	05-2017	PDF DOC
HKCAS 016	Application for using the Combined IAF MLA Mark		05-2018	05-2018	PDF DOC
HKCAS 020-1:2013	Technical Criteria for Accreditation of Greenhouse Gas Validation and Verification Bodies - Part 1 (ISO 14065:2013, Greenhouse gases - Requirements for greenhouse gas validation and verification bodies for use in accreditation or other forms of recognition, MOD) (Abridged Version)	1st Ed Amd 2	03-2018	03-2018	PDF
HKCAS 020-1C:2013	HKCAS 020-1C:2013 《溫室氣體審定和核查機構認可技術準則－第一部分》(ISO 14065:2013－《溫室氣體－適用於認可或以其他形式承認溫室氣體審定和核查機構的規定》，MOD) (縮略本)	第一版第 二次修訂	03-2018	03-2018	PDF
HKCAS 020-2	Technical Criteria for Accreditation of Greenhouse Gas Validation and Verification Bodies - Part 2 (Abridged Version)	2nd Ed	03-2016	03-2016	PDF
HKCAS 020-2C	HKCAS 020-2C (第二版) 《溫室氣體審定和核查機構認可技術準則－第二部分》(縮略本)	第二版	03-2016	03-2016	PDF
HKCAS 020-3	Technical Criteria for Accreditation of Greenhouse Gas Validation and Verification Bodies - Part 3 (Abridged Version)	2nd Ed	03-2016	03-2016	PDF

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKCAS General Document					
HKCAS 020-3C	HKCAS 020-3C (第二版) 《溫室氣體審定和核查機構認可技術準則－第三部分》(縮略本)	第二版	03-2016	03-2016	PDF
HKCAS 021	Assessment / Reassessment Questionnaire for Greenhouse Gas Validation and Verification		04-2018	04-2018	PDF DOC
HKCAS 021-A1	Scope of Accreditation Sought (for new application for accreditation or extension of scope of accreditation only)		04-2018	04-2018	PDF DOC
HKCAS 021-A2A	Management System Checklist (for any Greenhouse Gas Validation and Verification)		04-2018	04-2018	PDF DOC
HKCAS 021-A2B	Management System Checklist (for Verification of Greenhouse Gas Assertions at Organisation Level, and Validation and/or Verification of Greenhouse Gas Assertions at Project Level)		04-2018	04-2018	PDF DOC
HKCAS 021-A2C	Management System Checklist (for Verification of Carbon Footprint of a Product Study Report)		04-2018	04-2018	PDF DOC
HKCAS 023	Technical Criteria for Accreditation of Product Certification Bodies (ISO/IEC 17065:2012, Conformity assessment – Requirements for bodies certifying products, processes and services, MOD)(Abridged Version)	2017	07-2017	07-2017	PDF
HKCAS 023C	HKCAS 023C:2017 《產品認證機構認可技術準則》(ISO/IEC 17065:2012－《合格評定－產品、程序及服務認證機構的規定》，MOD)(縮略本)	2017	07-2017	07-2017	PDF
HKCAS Information Notes					
HKCAS IN001	Application Procedures for HKCAS Accreditation (Informative)	Issue 3	04-2018	04-2018	PDF
HKCAS Supplementary Criteria					

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
HKCAS Supplementary Criteria					
HKCAS SC-04	HKCAS Supplementary Criteria No. 4 'Accreditation Regulations Specific for HKCAS - Certification Body'	Issue 15	07-2018	07-2018	PDF
HKCAS SC-05	HKCAS Supplementary Criteria No. 5 'Use of the Combined IAF MLA Mark'	Issue 4	06-2017	06-2017	PDF
HKCAS SC-06	HKCAS Supplementary Criteria No. 6 'Accreditation Programme for Food Safety Related Management System Certification'	Issue 5	11-2018	11-2018	PDF
HKCAS SC-07	HKCAS Supplementary Criteria No. 7 "Accreditation Programme for Occupational Health and Safety Management System Certification"	Issue 5	03-2018	03-2018	PDF
HKCAS SC-08	HKCAS Supplementary Criteria No. 8 'Accreditation Programme for Information Security Management System (ISMS) Certification'	Issue 5	03-2017	03-2017	PDF
HKCAS SC-09	HKCAS Supplementary Criteria No. 9 'Accreditation of Greenhouse Gas Validation and Verification Bodies – Verification of Greenhouse Gas Assertions at Organisation Level, and Validation and/or Verification of Greenhouse Gas Assertions at Project Level'	Issue 4	11-2017	11-2017	PDF
HKCAS SC-10	HKCAS Supplementary Criteria No. 10 'Accreditation Programme for Energy Management System (EnMS) Certification'	Issue 3	03-2017	03-2017	PDF
HKCAS SC-11	HKCAS Supplementary Criteria No. 11 'HKAS Policy on Product and Management System Certification Schemes'	Issue 2	12-2016	12-2016	PDF
HKCAS SC-12	HKCAS Supplementary Criteria No. 12 'Accreditation Programme for Residential Care Homes (Elderly Persons) Service Providers' Management System Certification'	Issue 2	08-2016	08-2016	PDF
HKCAS SC-13	HKCAS Supplementary Criteria No. 13 'Accreditation of Greenhouse Gas Verification Bodies – Verification of Carbon Footprint of a Product Study Report'	Issue 2	11-2017	11-2017	PDF

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
---------------	-------------------	---------	---------------------------	----------------------------------	-------------

HKCAS Supplementary Criteria

HKCAS SC-14	HKCAS Supplementary Criteria No. 14 'Requirements for Hong Kong Certification Bodies Sending Staff to the Mainland to Provide Certification Service'	Issue 2	06-2018	06-2018	PDF
HKCAS SC-14C	認證機構認可計劃補充準則第14號 - 關於香港認證機構派員赴內地進行認證活動的要求	Issue 2	06-2018	06-2018	PDF
HKCAS SC-15	HKCAS Supplementary Criteria No. 15 'Accreditation of US Environmental Protection Agency (EPA) Toxic Substances Control Act (TSCA) Title VI Third-Party Certifiers Certifying Production of Composite Wood Products for Compliance with EPA TSCA Title VI Formaldehyde Emission Standards	Issue 1	02-2018	03-2018	PDF

HKCAS Withdrawn Document

HKCAS 002 (Withdrawn)	Regulations for Accreditation of Certification/Registration Bodies
HKCAS 003 (Withdrawn)	Technical Criteria for Accreditation of Management System Certification Bodies (Abridged Version)
HKCAS 007% (Withdrawn)	Assessment / Reassessment Questionnaire (for Quality and Environmental Management System Certification only based on ISO/IEC 17021-1:2015)
HKCAS 015 (Withdrawn)	Application for Reassessment and Surveillance Plan C
HKCAS 017 (Withdrawn)	Assessment / Reassessment Questionnaire (for Food Safety Management System Certification only based on ISO/IEC 17021-1: 2015)
HKCAS 017# (Withdrawn)	Assessment / Reassessment Questionnaire (for Food Safety Management System Certification only)

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
---------------	-------------------	---------	---------------------------	----------------------------------	-------------

HKCAS Withdrawn Document

HKCAS 018 (Withdrawn)	Assessment / Reassessment Questionnaire (for Occupational Health and Safety Management System Certification only based on ISO/IEC 17021-1: 2015)				
HKCAS 018# (Withdrawn)	Assessment / Reassessment Questionnaire (for Occupational Health and Safety Management System Certification only)				
HKCAS 019 (Withdrawn)	Assessment / Reassessment Questionnaire (for Information Security Management System Certification only based on ISO/IEC 17021-1: 2015 in conjunction with ISO/IEC 27006: 2015)				
HKCAS 019# (Withdrawn)	Assessment / Reassessment Questionnaire (for Information Security Management System Certification only)				
HKCAS 020-1 (Withdrawn)	Technical Criteria for Accreditation of Greenhouse Gas Validation and Verification Bodies - Part 1 (Abridged Version)				
HKCAS 022 (Withdrawn)	Assessment / Reassessment Questionnaire (for Energy Management System Certification only based on ISO/IEC 17021-1: 2015 in conjunction with ISO 50003: 2014)				
HKCAS 024 (Withdrawn)	Assessment / Reassessment Questionnaire (for Residential Care Homes (Elderly Persons) Service Providers' Management System Certification only based on ISO/IEC 17021-1: 2015)				
HKCAS 024# (Withdrawn)	Assessment / Reassessment Questionnaire (for Residential Care Homes (Elderly Persons) Service Providers' Management System Certification only)				
HKCAS SC-01 (Withdrawn)	HKCAS Supplementary Criteria No. 1 'Additional Accreditation Criteria'				
HKCAS SC-02 (Withdrawn)	HKCAS Supplementary Criteria No. 2 'Accreditation Programme for Product Certification'				

Document Code	Title of Document	Version	Date of Version (mm-yyyy)	Date of Implementation (mm-yyyy)	File Format
---------------	-------------------	---------	---------------------------	----------------------------------	-------------

HKCAS Withdrawn Document

HKCAS SC-03 (Withdrawn)	HKCAS Supplementary Criteria No. 3 'Accreditation Programme for Consumer Product Certification'
----------------------------	---

Note:

For above abridged type of documents, the non-abridged version is not available for downloading as it contains copyright materials of others. If your organisation is interested in seeking HKAS accreditation, please contact HKAS Executive .