

Hong Kong Certification Body Accreditation Scheme

香港認證機構認可計劃



Introduction

簡介

Hong Kong Accreditation Service (HKAS) launched the Hong Kong Certification Body Accreditation Scheme (HKCAS) in 1998 to provide accreditation service to certification bodies in Hong Kong. Accreditation programmes launched under the Scheme include:

香港認可處（認可處）在 1998 年推出香港認證機構認可計劃（認證機構認可計劃），為本港的認證機構提供認可服務。現時認可處在該計劃下推出的認可計劃方案包括：



Quality Management System
Certification
質量管理體系認證
(ISO 9001)



Environmental Management
System Certification
環境管理體系認證
(ISO 14001)



Food Safety
Management System
Certification
食物安全管理體系認證
(ISO 22000)



Occupational Health and
Safety Management System
Certification
職業健康及安全管理體系認證
(ISO 45001)



Information Security
Management System
Certification
資訊安全管理體系認證
(ISO/IEC 27001)



Energy Management System
Certification
能源管理體系認證
(ISO 50001)



Residential Care Homes (Elderly
Persons) Service Providers'
Management System Certification
安老院服務提供者管理體系認證



Product Certification
產品認證



Greenhouse Gas (GHG)
Validation and Verification
溫室氣體審定和核查



The main objective of HKCAS is to provide formal recognition of the competence of certification bodies and GHG verification/validation bodies in Hong Kong. Users are encouraged to select the services provided by accredited certification bodies and GHG verification/validation bodies for assurance of reliability.

HKCAS is open for voluntary participation. Its operation is based on international standards. The accreditation service provided by HKAS is independent and impartial. Through rigorous assessments and surveillance, the performance of accredited organisations is closely monitored. Clients of HKAS accredited certification bodies and GHG verification/validation bodies can therefore enjoy high level of confidence in service.

認證機構認可計劃旨在正式承認香港的認證機構和溫室氣體審定／核查機構的能力，並鼓勵使用者選用這些獲認可的機構提供的服務，以保證其服務的可靠性。

認證機構認可計劃屬自願參與性質。計劃按照國際標準運作，由認可處提供獨立公正的認可服務。認可處會透過進行嚴格的評審和監察，密切監督獲認可機構的表現。因此，客戶可以對獲認可處認可的認證機構和溫室氣體審定／核查機構所提供的服務更有信心。

Accreditation criteria 認可準則

Certification bodies and GHG validation/verification bodies shall comply with relevant international standards in order to be accredited. The international standards for different programmes are:

認證機構和溫室氣體審定／核查機構必須符合相關國際標準，方可獲得認可資格。適用於不同計劃的國際標準包括：

Accreditation Programme 認可計劃	Accreditation Criteria 認可準則
Management System Certifications 管理體系認證	ISO/IEC 17021 series - Conformity assessment - Requirements for bodies providing audit and certification of management systems ISO/IEC 17021 系列《合格評定－管理體系審核認證機構要求》
Product Certification 產品認證	ISO/IEC 17065 - Requirements for bodies certifying products, processes and services ISO/IEC 17065 《合格評定－產品、過程和服務認證機構要求》
Greenhouse Gas (GHG) Validation and Verification 溫室氣體審定和核查	ISO/IEC 17029 – Conformity assessment – General principles and requirements for validation and verification bodies ISO/IEC 17029 《合格評定－審定與核查機構通用原則和要求》 ISO 14064-3/14065/14066 for bodies validating and verifying GHG statements 適用於溫室氣體聲明審定和核查機構的 ISO 14064-3/14065/14066



Besides, accreditation criteria also include relevant mandatory requirements of the International Accreditation Forum (IAF), as well as applicable HKAS and HKCAS policies, regulations and Supplementary Criteria for different certification services and programmes.

In the accreditation process, certification bodies and GHG validation/verification bodies are assessed for their independence, integrity and technical competence through office assessments as well as on-site witnessing assessments. Management system certification bodies shall demonstrate competence in auditing the management systems of their clients against certification standards such as ISO 9001, ISO 14001, ISO 22000, etc. Product certification bodies will be assessed for their competence in auditing their clients against the requirements of specific product certification scheme. GHG validation and verification bodies shall demonstrate competence in validating and verifying GHG statements prepared in accordance with applicable international standards.

此外，認可準則亦包括國際認可論壇的相關強制規定，以及認可處及認證機構認可計劃就不同認證服務和方案訂定的政策、規例及補充準則。

在認可過程中，認可處會到訪認證機構和溫室氣體審定／核查機構的辦公地點進行評審，亦會到其客戶的場地進行見證評審，以評估其獨立性、誠信和技術能力。管理體系認證機構須向認可處證明其按照 ISO 9001、ISO 14001 和 ISO 22000 等認證標準審核客戶的管理體系的能力；至於產品認證機構，認可處會評審他們按照指定產品認證計劃的規定為客戶進行審核的能力。溫室氣體審定和核查機構則須證明其按照適用國際標準審定和核查所擬備的溫室氣體聲明的能力。

Benefits of accreditation 取得認可資格的好處

Accredited certification/verification/validation bodies enjoy the following benefits:

獲認可的認證／審定／核查機構可享有以下優勢：

- Formal recognition of competence
其能力獲正式承認
- A benchmark for performance
確立表現基準
- Boost of corporate image for service promotion
提升企業形象，有助推廣業務
- Wider acceptance of certificates and verification/validation opinions
促使各界更廣泛接納其發出的證書和審定／核查意見

Users of services provided by accredited certification/verification/validation bodies also gain the following benefits:

使用獲認可的認證／審定／核查機構所提供的服務亦有以下好處：

- Confidence in service
對服務更具信心
- Enhanced image for service promotion
提升形象，有助推廣業務
- Cross-border recognition of certification/verification/validation
認證／審定／核查獲跨境承認

International acceptance

國際承認

HKAS is a signatory to the International Accreditation Forum (IAF) Multilateral Recognition Arrangements (MLA) and Asia Pacific Accreditation Cooperation (APAC) Mutual Recognition Arrangements (MRA) for the following activities: Quality Management System, Environmental Management System, Food Safety Management System, Occupational Health and Safety Management System, and Energy Management System Certifications; Product Certification; and GHG Validation and Verification. Under these MLA/MRA, the accreditation by HKAS is recognised as equivalent to an accreditation by the other signatories. Accredited certificates issued by HKAS accredited certification bodies are recognised by other signatories worldwide in more than 70 economies. This facilitates cross border trade by eliminating technical barrier and provides an effective way to achieve the objective: *'Certified Once; Accepted Everywhere'*.

In addition, product conformity certificates issued by a product certification body accredited for specific product certification schemes by a signatory to the IAF MLA are accepted by regulatory authorities including US Federal Communications Commission (FCC), US Environmental Protection Agency (EPA) and Office of the Communications Authority (OFCA) Hong Kong.

認可處是國際認可論壇 (IAF) 的多邊互認安排和亞太認可合作組織 (APAC) 的相互承認安排的簽署成員，其範圍涵蓋以下活動：質量管理體系、環境管理體系、食物安全管理體系、職業健康及安全管理體系和能源管理體系的認證；產品認證；以及溫室氣體審定和核查。根據上述安排，認可處發出的認可資格獲其他簽署成員承認為等同的認可資格。獲認可處認可的認證機構所發出的認可證書，獲全球逾 70 個經濟體的其他簽署成員承認，有助消除技術壁壘，促進跨境貿易，並有效達到「一次認證、全球通行」的目標。

此外，由 IAF 多邊互認安排的簽署成員就特定產品認證計劃認可的產品認證機構所發出的產品合格證書，可獲不同監管機構承認，包括美國聯邦通信委員會、美國環境保護局及香港通訊事務管理局辦公室。

Information and enquiry

相關資訊與查詢

All HKAS and HKCAS publications are available at the HKAS website (www.hkas.gov.hk). Certification bodies and validation/verification bodies interested in HKCAS accreditation are encouraged to study the application packages available at the HKAS website. Further query may be directed to the responsible officer of HKAS Executive as listed there.

For more information on the certification and GHG validation/verification services offered by HKAS accredited certification bodies and GHG validation/verification bodies, please visit the Directory of Accredited Conformity Assessment Bodies at the HKAS website or contact HKAS Executive (email to: hkas@itc.gov.hk).

認可處及認證機構認可計劃的所有刊物均載於認可處網站 (www.hkas.gov.hk)。有意申請認證機構認可計劃認可資格的認證機構和溫室氣體審定／核查機構，宜先閱覽認可處網站所載的申請指南。如有查詢，請與網站載列的認可處執行機關負責人員聯絡。

欲知更多獲認可處認可的認證機構和溫室氣體審定／核查機構所提供的服務詳情，請瀏覽認可處網站內的獲認可合格評定機構名冊或聯絡認可處執行機關（電郵：hkas@itc.gov.hk）。